CONFIDENTIAL

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20 September 1978

MEMORANDUM FOR: Director of Personnel

FROM

Career Management Officer, DDA

ATTENTION

Chief, Review Staff, Office of Personnel

SUBJECT

Uniform Promotion System (U)

- 1. (U) This memorandum is submitted as confirmation of a recent telephone conversation regarding the option to promote on either an annual or semi-annual schedule.
- 2. (U) All sub-groups in the Directorate of Administration have chosen the semi-annual option for all grades (GS-06 and above) which require scheduled promotions.

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